

**MINUTES OF BOARD OF DIRECTORS MEETING  
COLEMAN COUNTY APPRAISAL DISTRICT**

The Board of Directors of the Coleman County Appraisal District met on Wednesday, December 18, 2024, in the Appraisal District Office located at 105 S. Commercial Ave., Coleman, Texas.

Call to Order: Jay Dalton, Chairman, called the meeting to order at 8:03 a.m.

Present: Jay Dalton, Scotty Lawrence, Stacey Mendoza, Eva Bush, and Jayme Hawley.

Absent: Josh Hale and Sarah Worsham.

Public Comments: No one was present.

Mr. Hennig wishes to address the board regarding his taxes: Mr. Hennig explained that he was unable to pay his taxes because the Appraisal Review Board had tabled his hearing and has not had a meeting to hear his case. His case was pending in order for BIS, the Appraisal District's mapping vendor, to have time to resketch his boundary lines per the survey he had brought in as evidence. It was explained to him that he needed to go ahead and pay his taxes and when the ARB meets to hear his case and if they decide to lower his appraised value, the Appraisal District would correct their records and send him a refund if applicable. The Board reassured Mr. Hennig that he would be notified in plenty of time once a date is scheduled for his hearing.

Minutes of the Previous Meetings: The minutes of the September 11, 2024 meeting were read and approved on a motion by Stacey Mendoza and seconded by Scotty Lawrence. The motion passed unanimously.

Review Monthly Reports and Approve Bills: The Board reviewed the monthly expense reports for September, October and November. Stacey Mendoza made the motion to approve the bills for September, October, and November. Scotty Lawrence seconded the motion, and the motion passed unanimously.

Review Collection Reports: The Collection Reports for September, October, and November were reviewed by the Board.

Review Third Quarter Budget Comparison Report and Year-to-Date Budget Comparison Report: The Third Quarter Budget Comparison Report and Year-to-Date Budget Comparison Report were reviewed by the Board.

Discuss and Appoint the Agricultural Advisory Board Members for 2025-2026: Eva Bush stated that she hadn't been able to contact one of the potential members. The Board decided to table this item and asked that it be put on the agenda for the next meeting.

Review, Discuss, and Approve the Board of Directors Policy Manual: Stacey Mendoza made the motion to approve the updated Board of Directors Policy Manual with the motion seconded by Scotty Lawrence. The motion passed unanimously.

Present Findings from Texas Comptroller's 2023 School District Property Value Study: The Board reviewed the final 2023 Property Value Study Report. The report showed that Coleman ISD was given an invalid finding for the first year and given state value.

Present 2024 Preliminary Methods and Assistance Program Review: Eva Bush presented the 2024 Preliminary Methods and Assistance Program Review and discussed the changes made throughout the year.

Chief Appraiser Report – Staff updates and Building Repair Discussion: Eva Bush gave an update on staff changes. She also informed the Board of the back exterior rock wall repairs that should begin in January. She presented the updated repair estimate from Cameron Lewis of \$4,900.

Chief Appraiser Evaluation: The Board decided to table this item until at least another Board member could attend and asked that it be put on the agenda for the next meeting.

Adjournment: Stacey made the motion to adjourn with Scotty Lawrence seconding the motion. The motion passed unanimously and the meeting adjourned at 9:41 a.m.

  
Secretary

  
Chairman